Williamson Valley Fire District

15450 Williamson Valley Road, Prescott, AZ 86305
(928) 717-2304   Fax: (928) 717-1994
email: admin@wvfd.net

GENERAL SESSION MINUTES
April 20, 2026

1. **Call to Order**
   Meeting called to order at 6:30 p.m.

2. **Pledge of Allegiance**

3. **Roll Call of Board Members**
   Present: Board Chairman Price; Board Members Austermiller, Harbicht, Hunter and McKelvey

A motion was made to move the audit report to the start of the meeting to allow the auditor to present her report.

1. **New Business**
   a. **Discussion and possible action: Review and approve results of the audit.**

   The auditor issued a clean audit opinion.

   Upon a motion by Board Member Austermiller, seconded by Board Member Harbicht, the Board unanimously accepted the audit as provided.

4. **Chief's Report and Discussion:**
   a. **Statistical Data, Station Information Report, Fleet Report, Project Reports, Training Reports, Report on Billing for out of District Services, Grant Progress Updates, Personnel Updates, Public Relations Update, Communications Report.**

   There were 22 calls for service in WV last month. The data collection is now producing accurate call volumes at each station. In greater WV (91's coverage area) response times were good other than Las Vegas Ranch. There were two walk-ins for the month. After the Engineer Academy promotions were offered to several members on the list. Several members remain on the list for future promotions should they arise next year. Members conducted a couple of CPR classes in the Bagdad area. Board members were briefed on the changes coming with the adoption of the 2024 Wildland Code. We are currently using the 2018 code. Repeater batteries were replaced. We will conduct a Fire Academy in the fall and already have students signed up. The Bagdad contract also mandates we put on an annual EMT class. We only had four interested and signed them up for an EMT class in Prescott as it was more cost efficient.

   Last week was the final audit and site accreditation visit for our Paramedic program. They could not tell us their recommendation, however, there were no major deficiencies and we agreed with the two minor recommendations which were easy to implement. Their report goes to the full accreditation board in July.

5. **Financial Report/Review and Discussion: Monthly Financial Update and Year to Date Financials.** The Board reviewed financial reports including balance sheets, updated cash flow projections and the end of month statements on all bank and County accounts.

   Payroll was higher last month due to the settlement payout that had to be run through payroll. Discussed possible changes to the P & L to better track payroll, shared resources, consortium costs, wildland costs, etc. This will be a future agenda item.

6. **Consent Agenda**
   a. **Accept General Meeting Minutes of March 16, 2026 and March 28, 2026 Board Meetings.**
   b. **Approve payment of $28,363.78 to Tactical North America Inc. for a RF repeater (WVFD).**
   c. **Approve payment of $4,013.97 to Wells Fargo Business Card for computers (WVFD).**
   d. **Approve payment of $6,364.06 to Teleflex LLC for EMS Disposables.**
   e. **Approve payment of $7,494.24 to the City of Prescott for dispatch service (WVFD).**
   f. **Approve payment of $22,482.70 to the City of Prescott for dispatch service (Bagdad).**
   g. **Approve payment of $4,520.59 to Uline for Paramedic School.**
   h. **Approve payment of $7,559.59 to SWAP LLC for fire foam (Bagdad).**
   i. **Approve payment of $3,678.32 to Hughes Fire Equipment for small equipment (Bagdad).**
   j. **Approve payment of $3,879.33 to Bound Tree Medical Supplies.**
   k. **Approve payment of $4,914.32 to Standard Insurance for off duty health insurance. Costs split around Consortium.**

   Upon a motion by Board Member McKelvey, seconded by Board Member Harbicht, the Board unanimously approved the Consent Agenda.

7. **Reports and Correspondence**
   None

8. **Call to the Public and/or Firefighter Union: Comments and statements from the public and/or union members.**
   Ben Roche was introduced. He is the president for the Local 3066 and works for CAFMA. He appreciated the opportunity to speak with Board members and explained Local 3066 covers the western portion of Yavapai County including the Consortium agencies as well as Groom Creek Fire, Prescott Fire, and CAFMA. There are 300 members. Each entity has a chapter president. He is a resource for chapter presidents on how to effectively partner with Chief Smith to best serve the communities ensuring there is cooperation and collaboration between all partners and the mission and vision is the same between agencies and boards. The Consortium has enhanced firefighter service in area - in number of resources, shared administration and few cost savings for better service provision at the end of the day at a lower cost. Copper Canyon FD and Verde Valley FD also share a chief and are in the process of forming a fire authority. The union has started a new labor management group comprised of local chapter presidents and fire chiefs. They will meet quarterly or monthly to discuss issues in Yavapai County as well state and national politics. He mentioned a 2008 document "The Philosophy and Principles for Professional, Honorable, and Respectful Labor-Management Relations in the Arizona Fire Service" that everybody in the state acknowledges as a road map for agencies to follow. He will get Chairman Price a digital copy.

Chief Smith asked if there is interest from Board members to participate in a Fire Ops 101 class. It is a one day, no cost opportunity to experience a day in the life of a firefighter, put on gear, walk through the stuff firefighters do on a daily basis.

9. Old Business:

a. Discussion and possible action: Status of the Bagdad contract.

There is a lot of work being done in Bagdad; however, FMI wants to push the formal expansion announcement closer to September at their annual company picnic. Their insurance audit indicated better response times were needed in the mine site. Ames Corp is required to have 24/7 EMS at the Sycamore project. FMI has allocated money to Ames for 24/7 EMS but are requiring Ames contract with us to provide that service. Another unanswered question is whether FMI intends to proceed with one or two stations.

b. Discussion and possible action: Backup Generator.

The backup generator installation is done. Board Member Hunter will reset the time it goes off to a day-time hour. Everyone thanked Board Member Hunter for his efforts to get this project accomplished.

10. New Business:

a. Discussion and possible action: Review and approve results of the audit.

Item moved to the beginning of the meeting.

b. Discussion and possible action: Preliminary Budget discussion.

Not much is changing for next year. Insurance and fuel cost increases are included. The AV is also expected to increase by 7.8%. A second strategic planning session will be held and Board members agreed on Saturday, May 23 at 9 a.m. for that meeting.

Ray is ok with the district moving forward in acquiring a new water tender as he wants to reduce his volunteer time and other members will be able to drive a new water tender. A new Class 1 engine manufactured by HME is $900,000. There is a smaller manufacturer who does overflow work for the big companies. We can get a wildland urban interface pumper meeting our requirements (4 WD short wheelbase, 1000 gallon tank, pump and roll ready) for a cash price of $464,000. This will be further discussed at the strategic planning meeting.

c. Discussion and possible action: Metal Building Costs.

Board Member Hunter shared his research on a proposed 7,200 square foot fire station. The preliminary cost is around $1.6 million.

11. Future Agenda Items discussion: Board members suggest future agenda items.

Budget

12. Adjournment

Meeting adjourned at 8:11 p.m.

APPROVED

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Board Chairman

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Board Clerk