

YARNELL FIRE DISTRICT
PUBLIC SESSION BOARD MINUTES
November 5, 2025 SPECIAL BOARD MEETING

1. CALL TO ORDER:

Board Arlon Rice called the meeting to order at 10:08 A.M.

2. ROLL CALL:

Present were Chair Arlon Rice, Treasurer Richard Mayer, and Secretary Nina Bour-Beau.

Members at Large: Denise Manone, John Sutherland.

Others Present: Chief Shearer and Bill Whittington and Tomas Montoya, The District Board's attorneys (via telephone).

3. Executive Session:

Board Member Arlon made a motion for the Board to go into executive session under A.R.S. § 38-431.03 (A)(1) to discuss personnel matters and for legal advice pursuant to A.R.S. § 38-431.03 (A)(3) regarding policy provisions and for possible instructions to attorney pursuant to A.R.S. § 38-431.03 (A)(4) regarding the Fire Chief contract. Board Member Richard seconded the motion. The motion passed unanimously.

The Board recessed the public session at approximately 10:10 a.m. to enter executive session.

The Board reconvened in public Session at 11:11 am.

4. Discussion and possible action re: Fire Chief's performance review and employment issues.

Board Member Arlon proposed that the Fire Chief's performance review be done at next meeting and that the Board remove the provision from the Fire Chief's evaluation forms that requires the evaluation to be no later than February 1st of each year. Board Member John Sutherland motioned that the Board instruct the attorneys to modify the evaluation form and remove date & time provision as discussed in executive session. Treasurer Richard Mayer seconded the motion. The Motion carried unanimously.

Chair Arlon Rice instructed the Board Members to fill out and turn in their completed Fire Chief evaluation forms at the next meeting.

5. Discussion and possible action re: Fire Chief's contract. Treasurer Richard Mayer made a motion that the attorneys modify the Fire Chief's contract as discussed in executive session. Board Member Denise Manone seconded the motion. The motion carried unanimously.

6. Discussion and possible action re: possible modifications/cleanup of policy provisions. Board Member Arlon discussed Policy #006 and #015. Treasurer Richard Mayer made a motion that the Board adopt the new form of policies & procedures. Board Member John Sutherland seconded the motion. The motion carried unanimously

Chair Arlon Rice noted that November 17th is the next regular meeting at 10:00 am.

The Board Chair adjourned the public session meeting at 11:54 am.

Respectfully submitted,

Nina M Bour-Beau, YFD Secretary