



Williamson Valley Fire District

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GENERAL SESSION MINUTES February 19, 2024

1. Call to Order

Meeting called to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call of Board Members

Present: Board Chairman Price, Board Members Austermler, Harbicht, and McKelvey

Absent: Board Member Beach

4. Chief's Report and Discussion:

a. Statistical Data, Station Information Report, Fleet Report, Project Reports, Training Reports, Report on Billing for out of District Services, Grant Progress Updates, Personnel Updates, Public Relations Update, Communications Report.

There were nine transports. Twelve members will attend the upcoming Arizona Wildfire Academy on scholarships. The mine standby is going longer than they originally said. There will be another standby in March at the COP. The mechanics will start on the new engines as soon as they finish with both command vehicles. The new engine in Bagdad was out of service for a week but is back in service today. 4WD engine also in Phoenix for repair. Paramedic school starts tomorrow. The district initially received \$20,000 from Yavapai Tribal Nation for Paramedic school but they gave us an additional \$7,500. It's grant season. The first round of Homeland Security's review of grant applications is underway. Federal grants have opened or will soon.

5. Financial Report/Review and Discussion: Monthly Financial Update and Year to Date Financials.

The Board reviewed financial reports including balance sheets, updated cash flow projections and the end of month statements on all bank and County accounts.

The Board discussed FMI's billing and reimbursement cycle. The auditor is finishing the audit and will do the presentation at the next Board meeting in person or by telephone.

6. Consent Agenda

- a. Accept General Meeting Minutes of January 15, 2024 WVFD Board Meeting**
- b. Approve payment of \$5,598.95 to LN Curtis for equipment**
- c. Approve payment of \$9,000.00 to Impact EMS for training. \$6,750 (Bagdad) and \$2,250 (WVFD)**
- d. Approve payment of \$4,185.87 to Wells Fargo Business Card**
- e. Approve payment of \$4,084.55 to Setcom Corp. for Radio in Assistant Chief's vehicle**
- f. Approve payment of \$4,500 to Blue Card Productions for training**
- g. Approve payment of \$4,100.15 to LN Curtis & Sons for PPE-helmets, etc.**

Upon motion by Board Member McKelvey, seconded by Board Member AusterMiller, the Board unanimously approved the Consent Agenda.

7. Reports and Correspondence

None

8. Call to the Public: Comments and statements from the public.

None

9. Old Business:

- a. Discussion and possible action: Status of the Bagdad contract.**

The hazmat team was called out to the mine to research a chemical that caused alarms to go off. The new COP Manager gave the fire department a shout out in an email that goes out monthly to Corporate and Bagdad. The brush truck is up for replacement and FMI will purchase a flatbed F450 and move the skid unit off the existing brush truck. A recent standby was the first time in the pit and crews had to sit in the fire truck for 12 hours. At the After Action Review, Chiefs Tunis and Love advocated for a long term solution and if FMI wants a crew in the pit, they need to provide them with a place to stay. The new diner is a hit and the coffee shop is up and running.

Dirt is still being moved at the man camp. Infrastructure has been cut in and the first modular apartment complex is under construction. FMI is requesting bids on building a bridge from the casita area to the bar so pedestrians do not get hit crossing the street. Townsite Utilities Manager was extremely helpful in getting the Fire Training Center operational.

10. New Business:

- a. Discussion and possible action: Review of the paramedic school plan and approve payment of \$7,251.72 to Jones and Bartlett Learning LLC for Training/Paramedic School.**

An additional class has been added to QuickBooks to track expenses and income for Paramedic School. Chief Smith explained how the program works, what is required of students, costs, etc.

Upon a motion by Board Member Harbicht, seconded by Board Member McKelvey, the Board unanimously approved the payment to Jones and Bartlett Learning LLC.

- b. Discussion and possible action: Approve sending out the newsletter**

Upon a motion by Board Member McKelvey, seconded by Board Member Harbicht, the Board unanimously approved sending out the newsletter.

- c. **Discussion and possible action: Discuss admin support for District and who pays for what.**

Chief Smith explained what the new part-time members will be doing.

11. Future Agenda Items discussion: Board members suggest future agenda items.

Audit, receivables contract payments

12. Adjournment

Meeting adjourned at _____p.m.

APPROVED

Board Chairman

Board Clerk