

MINUTES OF MEETING
OF THE CONGRESS FIRE DISTRICT

HELD July 16th, 2026

A public meeting of the Congress Fire District was convened at 1:00 p.m. on July 16th, 2026, at the Congress Fire District Office. The following matters were discussed, considered and decided at the meeting:

1. Call to Order: Meeting was called to Order at 1:00 p.m.
2. Roll Call: The following members of the Board of the Congress Fire District were present at the meeting; Brandi Bridges, Board Chair, Clerk of Board, Reggie MacDonald; Board Members, Jane Summers, Donald Wessel - absent, and George Wickholm. Also, present; Fire Chief Bryan Smith, and Secretary/Treasurer Kaitlyn Brinkley.
3. Approval of Minutes: The minutes of the meeting of June 18th, 2026, were reviewed. Clerk MacDonald made a motion to approve the minutes; Member Wickholm seconded the motion; All in favor; minutes are approved.
4. Approval of Financial Reports: Financial reports for the month of June 2026 - consisting of Balance Sheet, Cash Flow (Budget vs. Actual), Transaction List, County Treasure Monthly Warrant Statement with Reconciliation, and County Treasure Monthly Capital Reserve Statement with Reconciliation were reviewed. A motion was made by Member Summers to approve the financial reports for the month of June 2026; Clerk MacDonald seconded; all in favor; financial reports are approved.
5. Correspondence: None.
6. Fire Chief's Report: Last month, there were 17 calls for service. Response times were approximately 5.5 to 6 minutes within town and around 8 minutes to North Ranch. Multiple fires occurred on Yarnell Hill this summer. On July 4th, a fire started at the top of the hill going into Yarnell, threatening several structures. Crews responded rapidly, and additional personnel from other stations provided support. A state task force stationed in Wickenburg for the 4th of July fireworks were able to assist, as well as a hand crew from Prescott with one of our battalion chiefs. There was also a double fatality accident on US 93 involving a truck and a semi, which became fully engulfed and started a brush fire. A new hire orientation was recently completed for personnel assigned to other stations. A fire academy is scheduled for this upcoming fall. The department has also partnered with Granite Mountain Training to conduct refresher courses and ensure all personnel certifications remain current.
7. Old Business: The sealed bids were duly opened and reviewed. The Board resolved to proceed with the option presented by the highest bidder in the amount of \$12,300. A motion to accept the bid was made by Member Summers and seconded by Member Wickholm. The motion carried unanimously. Kaitlyn will contact the successful bidder to discuss subsequent steps.
8. New Business:

- a. Clerk MacDonald moved to approve the adoption of the 2024 International Fire Code, including all proposed amendments. Member Wickholm seconded the motion. The motion was unanimously approved.
- b. Chief Smith will be obtaining pricing information regarding potential retirement contributions for former Congress Fire District employees. Member Wickholm moved to approve the process of proceeding with this initiative, seconded by Member Jane. The motion passed by a vote of 3 in favor and 1 opposed.

9. No Executive Session required.

10. Call to the Public: None.

11. Adjournment: Next regular meeting is Thursday August 20th, 2026, at 1:00 p.m. Motion was made by Chair Bridges that this meeting be adjourned; second by Member Summers; meeting adjourned at 2:12 p.m.

Congress Fire District Governing Board

Secretary _____

Approved: _____